

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE

Email: clerk@wrightington-pc.gov.uk

13th May 2026

Dear Sir/Madam

You are summoned to attend the **Annual Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 18th May 2026 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PLEASE SEE THE MEETING PROTOCOLS AT THE END OF THIS AGENDA. SPECIFICALLY, IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT WOULD INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING .

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightington-pc.gov.uk

1. **APPOINTMENT OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**
2. **APPOINTMENT OF VICE-CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**
3. **APOLOGIES**
4. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.
5. **ADOPTION OF NALC MODEL STANDING ORDERS** (adjusted to fit the Parish Council's needs), **ACCOUNTS & FINANCIAL REGULATIONS, AND COUNCILLORS CODE OF CONDUCT, TOGETHER WITH VILLAGE HALL CONSTITUTIONS, COMPLAINTS PROCEDURE, PUBLICATION SCHEME & INFORMATION AVAILABLE UNDER THE PUBLICATION SCHEME, RISK MANAGEMENT PLAN, RISK MANAGEMENT REGISTER, ASSET REGISTER, TRAINING POLICY, ANNUAL AUDIT PLAN, DOCUMENT RETENTION POLICY, GRANT POLICY & DATA PROTECTION POLICY.**
6. **TIMETABLE OF MEETINGS FOR 2026/2027**
7. **APPOINTMENT OF COMMITTEES**
Finance Committee
Public Rights of Way Committee
8. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
Borough Liaison Committee
Village Hall Representative (National VH group)
Appley Bridge Community Association
LALC (Area Committee)
Richard Durning's Charity
Peter Lathom Charity

9. **MINUTES** – To accept Minutes of the Parish Council Meeting held on Monday 20th April 2026. with the following amendment *of Minute 157 paragraph relating to work at the Appley Bridge village hall to record “Refurbishment of Toilets and Doors. It was resolved to accept Quote E of £3680 and £2261 for this work”*
10. **PLANNING** To consider the following applications
1. Plan App. 2026/0300/FUL Northern Diver Building, East Quarry, Appley Lane North
 2. Plan App. 2026/0314/FUL Spodley Brook Farm House, Finch Lane.
 3. Plan App. 2026/0362/PIP Verian, Tunley Lane, Wrightington
 4. Plan App. 2026/0282/FUL 10 Finch Lane, Appley Bridge.
 5. Plan App. 2026/0288/FUL 33, Skull House Lane Appley Bridge
 6. Plan App. 2026/0108/ FUL 36, Manse Avenue Wrightington . **Permission Refused.**
 7. Plan App. 2025/1035/FUL 372 Mossy Lea Road, Wrightington. **Permission Granted**
 8. Plan App. 2025/0978/FUL Sandhole Farm, 7, Wrightington Bar. **Permission Granted.**

11. **CORRESPONDENCE/INFORMATION ITEMS**

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council:

- a) E mail from West Lancs’ Cathy Murphy regarding acceptance of Concurrent Grant Funding of £2381.00 for 2026/27
- b) E mail from Clear Councils regarding renewal of WPC Council’s Insurance Policy
- c) Late items received which may require discussion/action/observations.

12. **EAST QUARRY**

13. **WEST QUARRY AND THE PAD**

14. **HIGHWAYS AND ENVIRONMENTAL MATTERS**

SPIDS To accept the downloaded data deferred from the last Meeting

15. **VILLAGE HALLS**

--- **MOSSY LEA**

To accept the quotation for 10 new chairs with armrests and vinyl seats (circulated)

--- **APPLEY BRIDGE**

To decide on use of Cellar

16. **PLANNING** To consider the following applications (if any)

17. **ACCOUNTS -**

--- To receive and approve the Receipts and Payments for Approval for April/May 2026:

--- **Bank Reconciliations** . To accept the Bank Reconciliation up-to 31/3/2026, Income &

Expenditure Account for 25/26 and Balance Sheet as at 31/3/26.

To accept the Bank Reconciliation and Monthly Income and Expenditure Report as at 30/4/26

--- To consider the **Annual Insurance Premium** for 2026/27 . Details previously circulated to Councillors

The Financial Statement and Annual Governance Statement (AGAR) for the year ending 31 March 2026, will be presented to the Council for approval as an accurate statement of accounts the next Meeting prior to submission to the external auditors.

18. ANY OTHER BUSINESS

19. DATE AND VENUE OF NEXT MEETING Monday 15 June 2026 at 7.30pm
At Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) Reply from Environment Agency regarding Pollution Incident at Leeds/ Liverpool Canal at Appley Bridge dated 8/5/26
- b) Email from West Lancs' Paul Chadwick dated 5/5/26 regarding East and West Quarries at Appley Bridge
- c) Email from West Lancs' Kevin Walker dated 5/5/26 regarding Mossy Lea Road Play Area

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.